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How to Prepare for a Job Interview

PRE-INTERVIEW

- [ ] Analyse job description and company details
- [ ] Define your unique selling points
- [ ] Research company and interviewers
- [ ] Prepare STAR examples for key themes (Situation, Task, Action, Result)
- [ ] Practice answers (including challenging ones)
- [ ] Prepare insightful questions
- [ ] Run mock interviews
- [ ] Plan attire based on company culture
- [ ] Confirm interview time, location, and format, plan to arrive at least 15 mins earlier

DURING INTERVIEW

- [ ] Use STAR responses for behavioural questions (Situation, Task, Action, Result)
- [ ] Stay calm and engaged, maintain eye contact, speak slowly, have a sip of water
- [ ] Navigate difficult questions with honesty and structure
- [ ] Ask your prepared questions confidentlyPrepare insightful questions

POST-INTERVIEW

- [ ] Send a thank-you email
- [ ] Reflect on strengths and areas to improve
- [ ] Seek recruiter feedback where possible

Find the best job opportunities!
www.konnekt.com